

# Saddle Club South Clubhouse Rental Form

## Effective March 1, 2025

Thank you for your interest in renting the clubhouse. This is a first come first serve on rental dates for the clubhouse and or pool. Before proceeding there are a few things you need to know.....

1. Members must be current on HOA Dues and all HOA waivers. (usually done at closing).
2. Rentals can only be rented to Paying HOA Members only, this means if a friend or family member wants to use the clubhouse a Saddle Club South HOA member must be present at all times.
3. Due to the high volume of swimmers on the weekend, we cannot close down the pool for any private parties, while the club house isn't open for the non-party members, the restrooms are open for all swimmers.
4. Rentals are limited to one per day to allow for sanitation and cleaning between rentals.
5. Clubhouse Pool Party rentals have a 25 max number of guests allowed.
6. Per City Fire code, the max number of guests allowed is 48.
7. Glass door leading to the pool and main glass door to the restrooms will be kept unlocked before the party starts.
8. Decorations for parties are allowed, but we just fixed up the clubhouse and repainted all the walls. We ask you to not nail, duct tape, electric tape or any other form of tape that is not painters friendly, on the walls. We suggest free standing decorations or painters tape for the project. If any new holes or paint tears appear after the party, the \$250 deposit will go towards the bill to repaint the wall.
9. Clean up after your own party; remove all party decor and trash from the large bin inside the clubhouse
10. As a friendly reminder this Clubhouse PROHIBITS alcohol or Smoking in the pool area, Clubhouse, entry walkway, park and any adjacent areas to the pool and park.

\*Rental Rate : \$45 an hour, minimum of 3 hours and a maximum of 5 hours.

\*Pool and Rental Hours of operation: 10am- 8pm.

\*Off Season Rental Hours of operations: 11am-7pm.

\*Deposit: A \$250 deposit check is required 5 days before the rental date and can be dropped off at the black mailbox by the pool.

Deposit is held until the inspection at the end of the party for damages, cleaning cost, alcohol violations, indoor smoking rule violation, and/or any fines for exceeding the Clubhouse max capacity. If Police are called due to noise or nuisance complaints, the full deposit will be forfeited.

For reservations or question contact: [SCSHOA@Saddleclubsouth.org](mailto:SCSHOA@Saddleclubsouth.org)

# Clubhouse Rental Request Form

Revised 3/11/2025

Please fill out this short form so we can review your plans and hold your date.

HOA Member Requesting Rental: \_\_\_\_\_

Member Requesting Rental Home Address: \_\_\_\_\_

Rental Request Date: \_\_\_\_\_

What type of event: \_\_\_\_\_

Approximately How Many Adults: \_\_\_\_\_

How Many Kids: \_\_\_\_\_

Will you be using the Pool and/or the Pool Area: \_\_\_\_\_

\*Please remember that decorating and clean-up needs to be calculated in your total time requested.

Rental Time Start: \_\_\_\_\_

Rental Time End: \_\_\_\_\_

\$45 per hour \_\_\_\_\_ \$45 \_\_\_\_\_

x Total hours \_\_\_\_\_

Total Amount due \$ \_\_\_\_\_

\$250 Deposit Cash or Check # \_\_\_\_\_ Rental Total Amount Due Cash or Check # \_\_\_\_\_

The clubhouse provides; a fridge/ freezer, trash cans and trash bags, cleaning spray for tables, paper towels for cleaning. (If you need to use the paper towels for more than cleaning up, please replace them after the party ends.) The clubhouse has 2 6ft tables, 6 4x4ft tables, and 23 chairs. These can be moved to accommodate your parties needs, but please put back as close to the original floor plan upon entering.

\*HOA Member's signature \_\_\_\_\_ Date \_\_\_\_\_